

# National Register Nomination Digital Submission Checklist

Please be sure your nomination submission contains all of the items on the following list.  
**Submissions lacking any of these requirements will be held without review until the Louisiana Division of Historic Preservation receives the materials.**

Property Name:

Parish:

Owner Verification Form

Political Representation List

Complete Microsoft Word version of the Nomination  
following guidelines in the National Register Manual

Digital versions of the photos in JPEG format (300 dpi)

Digital versions of the same photos in TIFF format (300 dpi)

Plat Map or Legal Property Description

Sketch Map With Photo Key

Signed Copyright Form

Completed LHRI Survey Form(s)

Louisiana National Register Program Division of  
Historic Preservation  
PO Box 44247  
Baton Rouge, LA 70804

**or by email/file sharing site to:**  
**bhall@crt.la.gov**